



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ARTS COMMERCE AND SCIENCE COLLEGE MAREGAON
Name of the head of the Institution	DR. AVINASH N. GHARDE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07237237216
Mobile no.	9552120217
Registered Email	acsmaregaon@gmail.com
Alternate Email	acm424@sgbau.ac.in
Address	Maregaon
City/Town	Maregaon
State/UT	Maharashtra
Pincode	445303

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		DR. N. R. PAWAR			
Phone no/Alternate Phone no.		07237237216			
Mobile no.		9850365754			
Registered Email		pawarsirl@gmail.com			
Alternate Email		acaiqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.acscollegemaregaon.co.in/aqar.html			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.acscollegemaregaon.co.in/academic-calender.html			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.51	2016	16-Dec-2016	15-Dec-2021
6. Date of Establishment of IQAC			30-Jan-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

No Data Entered/Not Applicable!!!

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop on preparation of NAAC Cycle2 Carrier Counseling Programme by TATA Strive, Pune Industrial Development Training Programme by MCED Yavatmal Workshop on MOODLE: An innovative, Teaching, Learning and Evaluation Platform Conducted workshop on 'Cyber Crimes'

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct guest lectures	Various departments organized 42 guest lecturers
Planned to conduct 10 Field visits	Various departments conducted 10 field visits
To conduct legal awareness camps	Conducted two legal awareness camp
To organize Alumni interactions	Various departments conducted 14 alumni

	interactions
To conduct 03 seminars/workshops/conferences/symposium	Conducted 03 workshops at institutional level
To reduce dropout ratio	Various departments conducted special classes for backlog students
To organize Yoga classes	NSS conducted Yoga classes regularly in college premises
To organize Blood Donation and Health check up camp	NSS conducted Blood Donation and Health check up camp
To organized motivation camps	Various departments conducted motivational camps for students
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	23-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
--	----

16. Whether institutional data submitted to AISHE:	Yes
---	-----

Year of Submission	2019
--------------------	------

Date of Submission	31-Jan-2019
--------------------	-------------

17. Does the Institution have Management Information System ?	Yes
--	-----

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Yes The management of the college under the leadership of Mr. Jivanpatil Kapse, President of Shetkari Shikshan Sanstha Maregaon, provides guidance and support to establish an ideal environment for quality education and empowerment of rural and tribal youths and marginalized communities of the society. The motto of the institution reflects the right education on a firm foundation of values.</p> <ul style="list-style-type: none"> • Empowering ICT for effective teaching learning and evaluation • Enhancing growth opportunities for employability • Adopting learner centered approach • Fostering value practices and social responsibility • Focusing on continuous
--	--

improvement through comprehensive feedback • Practicing fair and just methods of assessment and evaluation

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college offers 3 UG programmes affiliated to SGB Amravati University, Amravati. The vision and mission of the college is in tune with the education policies of the nation. Beginning of the academic session principal conducts meeting with all faculties and finalizes the academic programme accordingly college prepare the academic calendar by following the academic calendar of affiliating university. The faculty members of our college enrich the curriculum by communicating with members of the BOS that comprises experts from other universities and industrialist. The college adopted following initiatives for curriculum delivery. • Every department has designed unique and effective teaching methods which are compiled in the form of a manual. • The institution has provided ample opportunities to integrate technology for improvement in learning. • The institution has a systematic evaluation method which is strictly adhered to. • Preparation of 3 sets of question papers per subject, random second valuation, opportunity for revaluation, re-totaling and personal seeing. • Students are provided with opportunities to acquire additional skills through NSS, cultural center and various forums. • The scheduling of activities is done systematically and it is reviewed regularly. • Student representatives are involved in governance. • Effective and timely feedback is a critical component in the institutional performance. • Information pertaining to the curricular contents is studied by referring curricula of reputed institutions/universities in India. • Collecting feedback from employers and alumni, for designing of curriculum. • All the information gathered are presented in the IQAC meetings for approval.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Mobile repairing	Nil	02/07/2018	30	Focus on employability	Handling Devices
Entrepreneurship Development Certificate Course	Nil	03/07/2018	20	Focus on entrepreneurship	Job creation
Certificate course in communication skills aptitude development	Nil	20/09/2018	60	Focus on employability	Communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	90	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in communication skills aptitude development	01/10/2018	50
Yoga Training Certificate Course	20/09/2018	20

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Recycling of Plastics	20
BSc	Vermicompost	20
BSc	Biodiversity	20
BSc	Water Harvesting	20

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected based on the questionnaire designed by the college from students and stakeholders on various aspects of the college including location, office, canteen, laboratory, library, administration, academics and teaching learning and analyzed. Feedback is also elicited from parents, alumni,

employers and teachers and analyzed and the same is communicated to the concerned departments for taking necessary steps. The suggestions collected from stockholders are summarized and implemented in the next academic session by the approval of College Development Committee. Feedback is also collected on curriculum. During the alumni meet one alumnus addresses the students is one important source of information on curriculum. Guest lecturers on various topics by subject expert, entrepreneurs and visitors share their opinion on curriculum and further betterment. Suggestions and comments given by the stockholders are also taken into account for future development. Feedback taken for assurance and enhancing the quality of teaching and learning process. The suggestions of students are communicated to BOS members for design and development of curriculum. According to the suggestions of the Industries and their requirement about curriculum, the faculty members communicate with BOS members for curriculum. The principal and senior staff member makes interactions with the students about the curriculum and provides feedback to teachers in staff meetings. After designing curriculum university arranges a workshop on designed curriculum. Our faculty members participate in the workshop and communicate the required changes as per feedback to the BOS members. <http://www.acscollegemaregaon.co.in/aqar.html>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	560	560	560
BCom	UG	360	360	360
BSc	UG	360	360	360

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
No Data Entered/Not Applicable !!!					

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	13	3	0	0	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentorship programme is very systematically implemented in the college. The fulltime teachers of the college have been engaged as mentors of each class. At the beginning of the academic session, the classwise names of the mentors are displayed on the college notice board. They are an advisor, counselor for academic, personal

and psychosocial needs. A diary is maintained for every student by the mentor. They are responsible for academic progress, attendance and overall development of the students. They conduct orientation programmes at the beginning of the academic session and give the information about institution, its goals and mission, the facilities available and the regulations of the parent university. They also maintain the record of their class attendance, class performance, academic progress and biographic details of each individual student. It also exist social responsibility and gender sensitivity of students. The departmental teachers continuously monitors, counsels, guides and motivates the students. They keep the records of score of each examination and discuss with the students about their result for future improvement and advise them regarding their career development and future study. They also maintain detailed progressive records of all students and advice them for their betterment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1156	23	1:50.3

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	23	9	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. V. C. Ghodkhande	Assistant Professor	Ph.D by RTM Nagpur University, Nagpur
2019	Dr. S. R. Kelode	Assistant Professor	Ph.D Supervisor Recognition by SGB Amravati University, Amravati
2019	Dr. N. R. Pawar	Assistant Professor	Best paper award in National Conference on Emerging Trends in Engineering, Science and Technology, 2019 held on 2223 Feb, 2019 at SSCET College of Engineering Technology, Bhadrawati.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	UG	Semester	12/12/2018	23/01/2019
BCom	UG	Semester	12/12/2018	23/01/2019
BSc	UG	Semester	12/12/2018	01/02/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college prepares academic calendar at the beginning of every academic session and distributes it to the students, teaching and nonteaching staff of the college. Continuous Internal Evaluation is the most regular routine work of our college. Examination department prepared the schedule of internal examination and display on notice board. As per the university regulations the institution has to conduct internal exams. The internal assessment is calculated based on performance in internal tests. The results of internal examination are announced within 15 days after the completion of the examinations and displayed on the college notice board. In all the departments teaching learning process is made participatory and experiential. Some of the teaching methodologies adopted for the evaluation of students are individual and group presentation, debate, speeches, seminars, problem solving, role plays, demonstrations using model, article, book reviews, simulation practical, student exchange programmes and quiz. In addition to these, the departments involve students in field visits, industrial visits, educational tours etc. Advanced learners are identified based on the performance in the class and exams and giving them higher level of assignments. Departmental teachers motivate them for presentations and encouragement to participate in student seminars and conferences.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar as per the norms and guidelines of our parent university at the beginning of the academic year and distributes it to the students, teaching and nonteaching staff of the college. Academic Calendar includes the tentative schedule of Admission process, Commencement of classes, student's seminars, field visit, sports week, Cultural activities, internal examination, Study tour, holidays, vacations and the activities runs by NSS unit of the college. The tentative dates of publication of college results and parent meet are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.acscollegemaregaon.co.in/agar.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	UG	116	15	12.93
UG	BCom	UG	56	17	30.36
UG	BSc	UG	103	25	24.27

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.acscollegemaregaon.co.in/aqar.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	05	UGC, WRO Pune	4.49	0
Minor Projects	05	UGC, WRO Pune	2.3	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on BFSIBDE Course by Tata Strive, Pune	IQAC	20/02/2019
Workshop on Wildlife Conservation	Department of Zoology	01/10/2018
Workshop on Bioscope Genius 2019	Department of Botany	25/01/2019
Workshop on Mobile repairing Certificate Course by Rahul Mobile Repairing Centre, Maregaon	Department of Physics	19/08/2018
Workshop on Industrial Development Training by MCED, Yavatmal	IQAC	28/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	5	4.79
International	English	8	5.25
International	Sociology	3	5.5
International	Economics	3	5.02
International	History	8	5.88
International	Home Economics	3	4.32
International	Commerce	5	4.79
International	Chemistry	2	5.5
International	Zoology	3	6.01
International	Botany	1	5.5
International	Physics	4	4.79
National	Marathi	1	0
National	Sociology	1	1
National	Commerce	12	0
National	Chemistry	1	0
National	Zoology	1	0
National	Physics	1	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Sociology	1
Botany	1
Commerce	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
--------------	---------	------------------	---------	---------	-----------	---------------

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	11	0
Presented papers	10	2	0	0
Resource persons	0	3	0	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS Unit and NGO Maregaon	5	50
Thyroid and Hemoglobin Checkup camp	NSS Unit and PUC Maregaon	5	65
Swachh Bharat Abhiyan	NSS Unit and NGO Maregaon	8	49
Maharashtra Police Raising Day	NSS Unit and Police Department Maregaon	6	75
Blood Donation Camp	NSS Unit and PUC Maregaon	9	70
Medical Checkup Camp in Chinchala	NSS Unit and Kelode Hospital Maregaon	4	60
Special Camp in Chinchala	NSS Units and Gram Panchayat Chinchala	16	75

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
--------------------	--------------------------------------	----------------------	---	---

	agency		activites	activites
World Aids Day (01.12.2018)	NGO Maregaon and NSS Unit	Rally and Awareness Programme	5	70
Participation in Swachh Bharat Abhiyan (23.10.2018)	Nagar Panchayat Maregaon and NSS Unit	Cleaning and Awareness Programme	5	100
Special Camp of NSS unit (27.01.19 to 03.02.19)	NSS Unit and Grampanchayat Chincha	Health Camp in Villages	5	75

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange activity	60	College Governing Body	07
Faculty interchange activity	10	College Governing Body	07
Research work	02	College Governing Body	15

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training and Recruitment	Affirmative action programme	Tata Strive, Pune	20/02/2019	27/02/2019	62
Training and Recruitment	Affirmative action programme	MCED, Yavatmal	03/02/2019	09/02/2019	30

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MCED, Yavatmal	01/07/2018	Training and Recruitment	60
Tata Strive, Pune	09/07/2018	Training and Recruitment	60

Moghe Science College, Pandharkawada	18/06/2018	Student and faculty exchange programme	70
Rajiv College of Science and Arts, Zari (Jamni)	25/06/2018	Student and faculty exchange programme	30

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.5	0.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libman	Fully	Nil	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5129	1477440	669	285055	5798	1762495
Reference Books	145	70120	5	9000	150	79120
Journals	10	2479	0	0	10	2479
CD & Video	10	5192	0	0	10	5192
Library Automation	1	5000	0	0	1	5000

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	20	1	20	1	1	1	1	15	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	20	1	1	1	1	15	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The best possible infrastructure facility is made available by the management within the stipulated time as per the requirements after discussing with Principal and heads of the consulting departments. Regular feedback regarding the infrastructure facilities are obtained from the stakeholders. Based on the feedback, further improvement measures are initiated to re ensure optimal utilization of the physical facilities. College development committee has taken initiative about proper utilization of laboratory and other sources for most active teaching and learning process. The college has appointed a skilled technician for the maintenance of the campus. Some of the special initiatives taken are 1. maintenance of class rooms, library, laboratory, administrative office and toilets. 2. Water distribution system. 3. Periodic painting of the college. 4. Refurbishing the electrical network system 5. Maintenance of the college garden. 6. Maintenance and supervision of computer systems. 7. Providing adequate generator and UPS support. 8. Continuous up gradation of the existing systems. 9. WiFi facility is offered within the campus. 10. Dedicated computing facilities are offered in Computer lab and library. 11. The college display on the notice board about the resources/ services available in the library. 12. The committee members meet every month to every department and analyze the services and the support systems offered and initiate suitable new services/upgradation. 13. Well maintained cricket pitch, volleyball, kabaddi, hand ball, khokho, ball badminton, basket ball courts and gym.

<http://www.acscollegemaregaon.co.in/aqar.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship, EBC, Freeship	745	916950
b) International	NA	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	02/07/2018	200	Career Development and Placement Cell
Soft Skill Development	02/07/2018	200	Department of English
ICT training programme	02/07/2018	200	Department of Computer Science

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Awareness Programme by Tata Strive	30	30	5	5
2019	Career Awareness Programme by MCED, Yavatmal	50	50	30	7
2019	Carrier Counseling & Placement Cell of the college	40	40	0	10

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Strive, Pune	50	5	Career Development and Placement Cell	50	10

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	40	Arts, Commerce Science College, Maregaon	Marathi, English, Sociology, Economics, Pol. Science, History, Home Economics, Commerce, Physics, Chemistry, Math, Botany, Zoology, Computer Science	PG Departments SGB Amravati University, Amravati VMV Amravati, I.T. College, Wani, Amolakchand College, Yavatmal, Anandniketan College, Warora, Janta College, Chandrapur, SP College, Chandrapur	M.A., M.Sc, M.Com, MBA PG programme

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0

GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	10
Any Other	12

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fresher's Welcome	Institutional	200
Teachers' Day Celebration	Institutional	200
Annual Youth Festival	Institutional	200
Wild Life week	Institutional	200
Avishkar	Institutional	30
Science day celebration	Institutional	150
Holley ball Tournament	Institutional	51
Kabbadi Tournament for girls	University	9
Kabbadi Tournament for boys	University	9
Cricket Tournament	Institutional	66
Annual Sports	Institutional	150

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a "Student Council" whose Secretary also serves as the college representative to the University Student Council. Class representatives are nominated, one from each class on the basis of academic merit. Two representatives of ladies and one student representative from NSS, games and cultural activities are nominated. The secretary of student council is elected from amongst these members. In various academic and administrative bodies like cultural committee, discipline committee, NSS, antiraging committee, subject association, student council, etc. have student's representation. The member of the student council arranges cultural programmes, sports activities and competitions throughout every academic session for participation of students. The College has specious play grounds within the campus. The sports and game facilities are available in the college are Volleyball, Cricket, Khokho,

Kabbadi, etc. The extracurricular activities include debating, dance, one act play, drama, essay writing, quiz, etc. The cultural activities include participation in Youth Festivals and the festivals arranged by the university. The college arranges two days "Gathering Programme" for participation of students in cultural activities. The sport department and student activity department prepares a calendar of the various activities and it is displayed on notice board from time to time. The major activities of the Student Council are

- To maintained discipline and healthy atmosphere of the college
- Organization of cultural programme to welcome the newly admitted students in the college
- Celebration of Teachers' Day
- Organization of the Annual Youth Festival
- Organization of the annual cultural programme of the college
- Organization of intercollege Holley ball Tournament
- Organization of intercollege Cricket Tournament
- Organization of Annual Sports of the college
- Organization of the Blood Donation Camp
- Celebration of NSS Days
- Various activities by NSS unit of the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

102

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

30 (College : 02, Various Departments: 28)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Arts, Commerce and Science College, Maregaon is a premier college of excellence, engaged in knowledge building for inclusive social development and molding globally competent and socially sensitive professionals towards social transformation and enlight students of tribal area and to contribute their services for universal development by promoting education. Mission of the college is to develop students with higher knowledge, lifelong learning skills and groom them into responsible citizens. During the Staff meet our parent management mainly focuses on the vision and mission of the college and summarize to everyone. Most of the students of our college are from rural and tribal areas. They are from economically weaker section of the society. The parent management takes care of their educations and provides excellent educational facility to them. The vision and mission of the college is in tune with the education policies of the nation. The college translates its vision into its activities like:

- Providing quality education to the students in rural and tribal area.
- Establishing a number of cells and committees for the academic growth of the students.
- To create vibrant atmosphere in the college for the all round development of students.
- The college has supportive administration and ideal infrastructure.
- The faculty members motivate students for their academic excellence. The Principal and the faculty members are committed and ever supportive through college development committee (CDC). President of management, Principal and IQAC Coordinator are the members of CDC.

Principal is the academic and administrative head and the secretary of the CDC. Three faculty members and one nonteaching representative are elected on CDC. Principal established various cells comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Also college forms various committees under the supervision of IQAC comprising representative of all Stakeholders of the college for coordinating important academic activities of the college. Important policy decisions are taken in management council and the decisions are conveyed to the principal through CDC. The principal implement and monitor these decisions with the help of all the committee members and coordinators of various associations and heads of all the departments regularly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Follows the curriculum of Sant Gadge Baba Amravati University • Discuss with internal and external experts from academia for enriching curriculum • Involving stakeholders in the curriculum design • Feedback is given to the BOS of University • Inclusion of field work, industrial visit and educational tour. • Inclusion of schedule of unit test, internal assignment and important activities. • Complementing traditional written examination with project and seminar presentation based evaluation.
Teaching and Learning	<ul style="list-style-type: none"> • Increase participatory and experiential learning • Learning through Field Work, Industrial visit and study tour. • Enhancement of learning skills of the Students through participation in different seminars. • Guest lectures by eminent experts • Conducted student's seminar and quiz competition • ICT enabled teaching • Special coaching for slow learners • Creation of learning environment in the class by giving project and assignment
Examination and Evaluation	<ul style="list-style-type: none"> • Traditional written examination on time • Surprise class test and unit test • Evaluation by project work, assignments, debates, group discussion, seminar, power point presentation and grand viva
Research and Development	<ul style="list-style-type: none"> • Encouraging the staff to apply for research projects to funding agencies • Duty leave for attending conferences/ workshops/ symposia • Encouraging faculty to attend and present papers in

	<p>state/national/ international conferences and seminars • Teaching faculty are motivated to published research articles on their work in reputed journals • Motivates the faculty members and the students to organize various seminars and workshops at institutional, university, state, national and international level. • Encouraging faculties for M.Phil/ Ph.D supervisor recognition</p>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Campus is enabled with WiFi facility • Library has INFLIBNET learning material • Computer lab has sufficient computers with internet facility Well equipped laboratories and spacious classrooms • Separate internet connection in the library to access the e resources • WiFi facility in both the campus • Procurement of more equipment, teaching aids and books
Human Resource Management	<ul style="list-style-type: none"> • Campus is enabled with WiFi facility • Library has INFLIBNET learning material • Computer lab has sufficient computers with internet facility • Well equipped laboratories and spacious classrooms • Motivating and facilitating the faculty members to participate in refresher and orientation courses • ICT training programmes and computer training MS office programme for Nonteaching staff
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Collaboration with Research Organization • Collaboration with Bank, hospitals and NGO'S • Conducted placement programme • Tata Strive organized employability related skill development programme for students • MCED, Yavatmal industrial development and employability programme for students
Admission of Students	<ul style="list-style-type: none"> • Admission process as per the norms of parent university and Government of Maharashtra • Admission process is undertaken after declaration of H.S.C. results • Admission process is published in college prospects and website

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • The IQAC formulates the plan of action and take approval by CDC for the enhancement of quality in teaching and learning process • Departmental achievements and necessary information

	<ul style="list-style-type: none"> are collected through official email Collecting feedback from stakeholders, analyst it and taken necessary actions Implemented SMS system for students Implementation of college Mobile apps
Administration	<ul style="list-style-type: none"> Information related to students is uploaded in the Website of the College SMS system for students Online admission system PFMS portal to upload expenditure related to Govt. fund Libman library software Instructions and notices to the departments and employ are circulated through Emails
Finance and Accounts	<ul style="list-style-type: none"> Fully computerized administrative office Reception of salary fund from Govt. through HRMS portal. Claims for grants from the Government are placed by online HRMS The salary payments to the employee and to the Government offices are made by online banking and HRMS.
Student Admission and Support	<ul style="list-style-type: none"> Online admission process Maintaining students database through software Details of courses, schedule, fee structure and admission process is provided through College website and prospects Merit list of applicants is display on the notice board of the college.
Examination	<ul style="list-style-type: none"> Traditional written examination as per the schedule given in academic calendar Schedule of oral and practical examination is display on the notice board The teachers provide detail information to students about project, assignments, debates, group discussion, seminar, etc University examination conducted as per the norms of our parent university

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Conducted workshop on Research Methodology and Preparation of Research Proposal	workshop on Research Methodology and Preparation of Research Proposal	23/07/2018	23/07/2018	32	10
2018	Conducted ICT Training programme for staff members.	ICT Training programme	07/09/2018	07/09/2018	32	10
2019	Conducted workshop on 'Cyber Crimes'	Workshop on 'Cyber Crimes'	09/02/2019	09/02/2019	32	10

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	04/01/2019	24/01/2019	21
Short term course	2	16/07/2019	21/11/2019	06

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ACS College welfare fund for fulltime permanent teachers	ACS College welfare fund for Nonteaching staff	ACS College welfare fund for students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The college completed internal audit before external audit and did necessary modifications if necessary
- The college conducts external audit regularly at

the end of every financial year The external auditor's report for 201819 is in process. It is pending at Government authorized auditor S. R. Bhutada and Company, Yavatmal

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC LT College, Wani	Yes	IQAC
Administrative	Yes	IQAC LT College, Wani	Yes	College governing body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> • participation in tree plantation • participation in parent teacher meeting • Providing valuable suggestion for development of the institution • Provides feedback about weakness of the college • Express their views during PTA meeting • Directly communicated with teachers

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • ICT training programme for staff members • Workshop on research methodology • Workshop on moodle
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Initiation of proceedings for introduction of PG course • Getting ISO certification • Participation in NIRF recognition

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Second Cycle NAAC Assessment	04/02/2019	04/02/2019	04/02/2019	49
2019	Workshop on	15/02/2019	15/02/2019	15/02/2019	48

	MOODLE				
2019	Workshop on Cyber Crime	16/02/2019	16/02/2019	16/02/2019	46

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Legal Awareness camp	24/09/2018	24/09/2019	150	0
Skill development programme for female students	12/01/2019	12/01/2019	162	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Awareness about use of ecofriendly LED lamps in place of traditional lamp and CFL 2. Promoting awareness against wastage of water and electricity 3. Tree plantation inside the campus 4. Installation ample number of LED lights in the college campus 5. Water conservation and water harvesting projects in the college campus 6. Botanical Garden and Vermi compost project in the college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	Yes	0
Braille Software/facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	16/09/2018	1	Awareness about eco friendly	Environmental	150

					LED lights		
2018	0	1	30/09/2018	11	Tree Plantation	Environmental	159
2018	0	1	02/10/2018	1	Wild Life Week	Environmental	200
2018	0	1	02/10/2018	1	Annual Health Awareness Seminar	Public Health	70
2019	0	1	16/01/2019	1	Blood Donation Camp	Public Health	78

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Stockholders	04/09/2018	<ul style="list-style-type: none"> • Code of Conduct for students has been published in the college website • Code of conduct included in the college prospectus • A Code of Conduct for teaching and nonteaching staff members has also been circulated • A handbook containing a Code of conduct is distributed among the stakeholders of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Teachers day	05/09/2018	05/09/2018	250
Celebration of Independence Day	15/08/2018	15/08/2018	1150
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	250
Celebration of Republic Day	26/01/2019	26/01/2019	1156
International Women's day	08/03/2019	08/03/2019	250

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Celebration of Wild life week • Vermi compost project • Active initiatives for setting up of Botanical Garden • Use of organic manures and fertilizers in the college garden • Installation of ample number ecofriendly LED lights in Campus • Tree plantation in the campus • No smoking in the college campus • Water conservation project • Water Harvesting project • ewaste management
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Title: "Entrepreneurship Education (EE)" Programme to promote Job Creation

Objectives:

- To motivate students about entrepreneurship
- To create confidence in the student about job creation
- Governments increasingly promoted entrepreneurship for its economic benefit
- To aware about entrepreneurship policies of government for tribal area
- Organizing employment awareness programmes
- Organizing guest lectures on entrepreneurship

Context:

- Entrepreneurship is a very significant component of higher education
- Present education system is too much compartmentalized with limited scope
- To bring innovation from the lab space to market requires investment.
- One of the biggest challenges for researchers and entrepreneurs is accessing the capital necessary to make their ideas a reality

The Practice: The college has developed a supportive system for the overall development of the students and enriching the campus life. Entrepreneurship is perhaps the most important factor of production that enables many economies to grow and thrive, as entrepreneurs enable all other factors of production to be engaged and productively applied within business and the economy. The ability of increasing entrepreneurial activity within a country would contribute to the standard of living of such a country. The Global Entrepreneurship Monitor (GEM) report predicts that entrepreneurship supported infrastructure, job creation and improves the economy. Researchers supported that the development of entrepreneurship education within the higher education sector could have a positive impact on economical outcomes. Most of the students of our college are from tribal and rural regions with weak economic base and considerable numbers of them are first generation learners. Most of them are searching for job after completion of undergraduate education and very few of them are admitted for postgraduate programme. Therefore the college has taken initiative about 'Entrepreneurship Education' and started from 01 July, 2018 for 3rd year students. To promote the students about entrepreneurship some initiative taken by the IQAC are:

- Organized workshop on "Awareness about placement" by Tata Strive, Pune on 20 February, 2019 and
- Organized Workshop on "Industrial development training programme" by MCED, Yavatmal on 28 February, 2019
- Faculty members delivering special lecture on Job creation and Entrepreneurship
- Special lectures are organized by expert on Financial Assistant and subsidy by Government for Entrepreneurship
- IQAC aware the students of ST category about various schemes by Government of Maharashtra about entrepreneurship are: Entrepreneurial Development Training Programme (EDTP)
- EDTP programme is implemented by Directorate of Industries for up gradation of skill of the educated unemployed youth.
- The programme is implemented on the basis of entrepreneurship development with the required and expressed institutes, NGOs.
- The programme is implemented in residential/ non residential mode.

a. Entrepreneurship Introductory Programme (Udyojakta Parichay Karyakram) of 1 day Non Residential

- This programmes aims to make awareness about the importance of entrepreneurship development.
- One day non residential programme give the general overview about the supporting agencies and the facilities that are being offered under EDTP

b. Entrepreneurship Development Training Programme (12 days Residential)

- This 12 days residential programme includes free lodging and boarding facilities.
- There is a provision of expenditure of Rs. 4000/ per candidate for this 12 days residential programme.

c. EDP based Technical Training Programme (15 days to 2 months Non Residential)

- This programme aims to give advance practical based vocational training along with input of entrepreneurship development.
- The programme is no residential with a period of 15 days to maximum 2 months.
- In this programme various job oriented vocational batches are conducted as local level.
- The provision of expenditure is Rs.300/ per candidate per month includes Rs.1000/ as a stipend for the participant.

d. For Annual Plan 201819 an outlay of Rs.400.00 Lakh is proposed by Government of Maharashtra

Evidence of Success:

- With motivation the level

of confidence of students has been increased. • Orienting the students on entrepreneurship attitude • Encouraging students to take part in outstation seminars and workshops on entrepreneurship • To increase field and industrial visit. Information relevant for replication of this practice: As entrepreneurship is an important component of higher education it is imperative on part of the college to create entrepreneurs in the tribal area. Hence as far as possible the college has to provide the basic prerequisites for this purpose. Information related to entrepreneurship education should be made available to the staff and students. Teachers motivate students constantly and encouraged them for job creation. Best Practice 2: Title: "Student Adoption and Assistance Programs (SAAP): A learning environment to meet students needs Objectives: • To create excellence learning ambience in the college • To impart true education for the development of the self learning, critical thinking and communicative skills • To make changes to the learning environment to meet students needs • To enable students to acquire soft skills and in building confidence • To ensures students language skills for neutralizing regional accents • To understand needs and offering multiple ways for students to learn academic content Context: • Learning includes everyone and prepares everyone to be inclusive and think inclusively • Multiple ways to learn, multiple ways to solve problems and multiple ways of success • A student's surroundings can have a huge impact on how they learns • Being in the rural area, most of the students lack exposure and guidance • Unemployment is the big problem of present education system • Limited scope of plane graduate students The Practice: Adopting 'learner centered approach' is one of the missions of the college. Keeping in tune with this participatory learning is emphasized at all levels. All the departments have evolved new modes of teaching. The college has developed a supportive Student Adoption and Assistance Programs (SAAP) from 01July, 2018 for the overall development of the students and enriching the campus life. In the beginning of the academic year groups comprising of 50 to 55 students are adopted to every teacher under SAAP. The teachers are guided to hold frequent interactions with the students as well as their parents. Every teacher meets all the students regularly and priority is given to needy students and discusses their progress in studies. Teachers solve all the difficulties of the students and motivate them for learning so that passing percentage of the student is increased. Teachers are also taking care for the overall development of the students under SAAP and motivate them for participating in various activities. Teacher maintains the academic records of every student and submitted to IQAC at the end of academic session. The entire SAAP activity is monitored by IQAC. The college has realized the importance of SAAP for personality enhancement of the students and initiated various activities • The students are oriented about the SAAP • The slow learners are given coaching during leisure hours • Students have opportunity to participate in various academic activities of their interest. • Every department has evolved unique way to involve students in academic activities • Exposing students to lectures by invited speakers • To conduct personality development programmes by inviting expert • To provide opportunities for personality enhancement and development • Remedial classes for slow learners • Personality development of the learners is ensured through various skill development activities • Students are encouraged to participate in cultural activities, student exchange programmes and departmental programme. • Provides financial assistance to economically poor students • SAAP process is reviewed in the monthly meetings of departments, functional committees and QAC. Evidence of Success: • Students are permitted to complete certain tasks in another part of the college campus, such as library and computer lab • To present content in the topic in different ways, such as maps, power point presentation, models, etc. • All the teachers spend substantiate time in academic matters and discussion with students • With skill and motivation the level of confidence of students has been increased. • Orienting the students on self learning attitude

• Encouraging students to participate in seminars and workshops Information relevant for replication of this practice: • SAAP is an important programme to create learning environment to meet student's needs, it is imperative on part of the college to promote for learning to the students in rural and tribal area. Hence as far as possible the college has to provide the basic prerequisites for this purpose. The college provides facilities to the staff and students under SAAP for enriching teaching and learning process. Teachers motivate students constantly and encouraged them for self learning and exposing them for lectures by invited speakers and online lectures. College organizing various activities under SAAP for holistic development of students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.acscollegemaregaon.co.in/agar.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Arts, Commerce and Science College, Maregaon is a premier college of excellence, engaged in knowledge building for inclusive social development and molding globally competent and socially sensitive professionals towards social transformation and enlighten students of tribal area and to contribute their services for universal development by promoting education. The college outreaches to the widest range of students from backward as well as tribal area. Giving appropriate emphasis on curricular and cocurricular activities, college attempts to develop rounded personalities through teaching. The college is committed to empowering students to think independently, to understand the complexities and challenges of today's life and transform them into opportunities. Upholding the noble traditions lay down by the founders, the college surges ahead towards excellence. Most of the students of our college are from rural and tribal areas. They are from economically weaker section of the society. The college takes care of their educations and provides excellent educational facility to them. The vision and mission of the college is in tune with the education policies of the nation. Teachers are keen to give their best to explore the quality and capabilities of the students for the sake of generating a continuous stream of efficient human resources which can combat the socio economic backwardness and ensure sustainable development for the region. The administrative staff offers their full cooperation in this respect. A preliminary survey made in the library has indicated that the reading habits of the students is coming down and realize that education is becoming more textbook based and examination oriented. Therefore the college has taken initiative to increase the rich learning resource and reading materials in the library and various activities are initiated to attract students towards library through "ACS DNYNGANGA" started on 01 July, 2018. In the beginning of academic session classwise library orientation programme is organized and the chief librarian gives information related to the library services, facilities, timings, discipline, rules and regulations under ACS DNYANGANGA. Thus the college has developed reading habit of the students and encouraged them to prepare their own notes and study materials for competitive examinations. Some of the special initiatives taken under ACS DNYNGANGA are: • Each student is encouraged to go to library regularly in their free time • Best library user of the month recognition • Try to increase average library usage of students • Student honor with Best library user of the year award • Graph of the classwise monthly average use of library is displayed • Civil Service study materials are provided • Provided additional book on request • Necessary infrastructure, furniture, reading materials are increased considerably • The college library hour is extended • Overall impression created in the college is that going to

library is a duty and pride

Provide the weblink of the institution

<http://www.acscollegemaregaon.co.in/agar.html>

8.Future Plans of Actions for Next Academic Year

Plan of institution for next year • Introduction of some more certificate courses • Enhancement of infrastructural facilities. • Implementation of the Learning Management System. • Purchase of more laboratory and sports equipments • To organize more seminars and workshops • Advancement in teaching and learning process • To conduct State and National seminars • Enhancing collaborative projects • To increase MOU'S • To increase field visits • Renovation of canteen and improvement of food quality in the canteen • Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS • Development of skills of the students by imparting valuebased education • Enhancing academic excellence